

TOWNSVILLE TABLE TENNIS ASSOCIATION

PUBLIC ANNOUNCEMENT

DEVELOPMENT OFFICER POSITION OF EMPLOYMENT EXPRESSIONS OF INTEREST

General

The Committee of the Townsville Table Tennis Association Inc. ("Club") is calling for expressions of interest from persons who would like to be considered for the position of Development Officer of the Club.

All expressions of interest should be in writing and include the persons curriculum vitae and forwarded to the President of the Club by email: brendan.gaeta@connollysuthers.com.au

All closure date for all expressions of interest is 5:00 pm on Friday, 13 January 2023.

Core Tasks

We have a strong membership base with players of all ages and abilities. This includes many social players and competitive players. Our Club has seasoned veteran players and developing junior players who represent Townsville in state championships (as well as other tournaments), and also represent Queensland at National Championships. We also have members who represent Australia in international competitions from time to time.

We have a strong emphasis on creating a family-friendly environment and trying to ensure that everyone is made to feel welcome, included and valued. We always encourage good sportsmanship and seek to expand not only our membership base, but awareness of our sport and its benefits to the community at large. We are always looking for innovative and exciting ways to make our Club "bigger and better".

Being a regional town in North Queensland that is heavily dominated by other sports, with no other table tennis associations in close proximity and often having natural disasters, it is not always easy to achieve desired outcomes of the Club. The "right person" for this job is someone that is a highly motivated, reliable and qualified.

The core tasks of this employment include the following:-

- Working with our Club Head Coach with the following:-
 - coaching of members;
 - developing, coordinating and conducting our training programs;
 - the operation of the Table Tennis Australia Spinneroos grass-roots program for juniors;
 - coordinating the schools programs that operate both in our hall and at local schools;
 - developing our members skills and development;

- Promoting new opportunities for members (and potential members) in relation to training, social activities, fixtures, tournaments etc. In recent years this has included "Tigers on Tour", training camps, table tennis festivals etc.;
- Supporting the Committee and Club operations generally;
- Working with existing Club sponsors and seeking to create new sponsorship partnerships with local businesses;
- Assisting the Committee with general governance, such as calendar preparation, award nominations,.;
- Assisting in the weekly hall operations, including stock control;
- Supporting the running of our Club tournaments and events;
- Supporting fundraising activities;
- Supporting the growth of our bank accounts and subsidy arrangements utilised for members to travel to tournaments;
- Travelling with our members (particularly the junior members) to other tournaments from time to time, including association open events and QLD Championships;

Coaching experience is not necessary for this position of employment. Of course, coaching experience would be an added benefit.

If the successful applicant is not an accredited coach, a coaching accreditation course may be completed in Townsville on the weekend of 2-5 February 2023. In this situation the successful applicant would be involved in the beginner level coaching in the Club and not high performance coaching.

Of primary importance is the ability of the successful applicant to be able to assist in the continued development and growth of our Club. This includes public promotion, forming new agreements with schools and local organisations, sponsorship arrangements and increasing membership.

Hours, Term of Employment and Salary

The term of employment is fixed for 12 months, with the possibility of continued employment beyond this period of time.

The terms of employment (including the total hours of work each week and the rate of pay) is subject to negotiation based on the successful candidate and the expertise of the successful candidate.

